

**City Of Willamina
Minutes of the Meeting of the City Council
June 4, 2019
6:00 PM**

Location of Meeting:

West Valley Fire District
825 NE Main St
Willamina, Oregon 97396

Present at Meeting:

Mayor Ila Skyberg
Council President Rita Baller
Councilor April Wooden
Councilor Theresa McKnight
Councilor Bob Burr
Councilor Craig Johnson
Councilor Roberta Lawson
City Manager Kenna West
Deputy City Recorder Debbie Bernard
Public Works Director Jeff Brown
News-Register Reporter Paul Daliquante
Guest:
Al McCandless
Ken McCandless
Loree Havel
Arthur Schwartz
Dave Larmouth Western Oregon Waste

The regular meeting of the City Council of the City of Willamina was called to order at 6:00 PM on June 4, 2019 at the West Valley Fire District by Mayor Ila Skyberg. The Flag Salute was recited. The Deputy City Recorder took roll call, and a quorum was present.

I. Approval of Agenda

The agenda for the meeting was distributed and unanimously approved.

II. Review of Previous Minutes

The minutes of the previous meeting were reviewed and unanimously approved.

III. Consideration of Open Issues

1. Agenda Deletions, Corrections And Additions
Mayor Ila Skyberg

Mayor Skyberg announced an Amendment to the Agreement between the City of Willamina and Keller Associates, Inc. as an addition to the Agenda and entered it on the Regular Agenda under Numer 7.

2. Public Input

Mayor Ila Skyberg

Mayor Skyberg called for Ken McCandless under the public comment to speak. Mr. McCandles introduced a copy of notes he created which he wanted to address with Council regarding his property land use.

City Manager West responded to Mr. McCandles and advised him he could not discuss a case that was going to the Planning Commission in front of the members of City Council because the City Council is the appellate body for the Planning Commission. She recommended Mr. McCandless not continue. Mr. McCandless said he would then leave and left the meeting.

Arthur Schwartz and Loree Havel were next to speak under Public Input. Mr. Schwartz of West Valley Visioning shared that their dinner held in Sheridan had been well attended. Mr. Schwartz invited all who are interested in the next event to attend. He also encouraged the Mayor and Council to attend their public meetings held on Thursdays between 3:30 to 4:30 PM at Willamina City Hall Old Council Chambers Conference Room.

3. Consent Agenda

Mayor Ila Skyberg

Mayor Skyberg called for Council President Rita Baller to read the items on the Consent Agenda. Mayor Skyberg asked for a motion.

Council President Baller stated four items were on the consent agenda.

1. Check Registers – April 1 to 31, 2019
2. Financials April 31, 2019
3. Minutes from the May 14, 2019 City Council Meeting
4. Consideration of the use of the Tina Miller Park for the Summer Food Program
Willamina School District 30-44-63J

MOTION: Councilor Rita Baller moved to approve the items on the consent agenda. Councilor Wooden seconded the motion. Motion carried with Councilors Baller, Wooden, McKnight, Burr, Johnson, and Lawson all in favor.

4. Council of Governments Contract

Mayor Ila Skyberg

Mayor Skyberg stated the question, “shall the City Council authorize the City Manager to execute the Land Use Planning Services Contract with the Mid-Willamette Valley Council of Governments on behalf of the City of Willamina?

MOTION: Councilor Johnson moved that the City Council authorize the City Manager to

sign the Land Use Planning Contract on behalf of the City of Willamina. Councilor McKnight seconded the motion. Motion carried with Councilors Wooden, McKnight, Baller, Burr, Johnson, and Lawson all in favor.

5. City of Willamina Excessive Force Policy

Mayor Ila Skyberg

Mayor Skyberg stated the question, “shall City Council approve Resolution 18-19-021 adopting an excessive force policy?”

MOTION: Councilor Wooden moved to approve Resolution 18-19-021 adopting an excessive force policy. Councilor McKnight seconded the motion. Motion carried with Councilors Wooden, McKnight, Baller, Burr, Johnson, and Lawson all in favor.

6. Resolution No. 18-19-022 Supporting Fair Housing

Mayor Ila Skyberg

Mayor Skyberg stated the question, “shall the City Council adopt Resolution No. 18-19-022 supporting fair housing?”

MOTION: Councilor McKnight moved that the City Council adopt Resolution 18-19-022 supporting fair housing. Councilor Baller seconded the motion. Motion carried with Councilors Wooden, McKnight, Baller, Burr, Johnson, and Lawson all in favor.

7. City of Willamina Master Fee Schedule

Mayor Ila Skyberg

Mayor Skyberg stated the question, “shall the City Council adopt Resolution 18-19-023 approving a City Master Fee Schedule.”

MOTION: Councilor Wooden moved that the Council adopt Resolution 18-19-023 approving the City of Willamina Master Fee Schedule as attached thereto. Councilor Johnson seconded the motion. Motion carried with Councilors Wooden, McKnight, Baller, Burr, Johnson, and Lawson all in favor.

Councilor Johnson commented that the fee schedule is something that can be used by contractors that come to the City needing that information.

City Manager West complimented the Deputy City Recorder for her hard work in developing the Master Fee Schedule.

8. Resolution in Support of the City's Application for a 2019 Transportation and Growth Management Grant

Mayor Ila Skyberg

Mayor Skyberg stated the question, “shall City Council adopt Resolution No. 18-19-024 approving and supporting the City of Willamina's application for a 2019 Transportation and Growth Management Grant from the Oregon Department of Transportation?”

MOTION: Councilor Wooden moved to adopt Resolution No. 18-19-024 supporting the City's application for a 2019 TMG Grant. Councilor McKnight seconded the motion.

Motion carried with Councilors Wooden, McKnight, Baller, Burr, Johnson, and Lawson all in favor.

Councilor Johnson thanked the City Manager and her team for applying for the Grant.

City Manager West commented that livability is Council's highest priority goal for the year and that safe and sufficient streets fell directly within that Council goal.

9. Agreement for Police Services with Yamhill County

Mayor Ila Skyberg

Mayor Skyberg stated the question, "shall the City Council authorize the Mayor and City Manager to execute the attached Agreement for Police Services with Yamhill County on behalf of the City of Willamina?"

MOTION: Councilor Johnson moved that the City Council authorize the Mayor and City Manager to sign the attached Agreement for Police Services on behalf of the City of Willamina. Councilor McKnight seconded the motion. Motion carried with Councilors Wooden, McKnight, Baller, Burr, Johnson, and Lawson all in favor.

PUBLIC HEARING - Mayor Skyberg closed the Regular Session and opened the Public Hearing on the proposed uses of State Revenue Sharing Funds in the FY 2019-2020 Budget. Mayor Skyberg read from a script and asked for general testimony and questions or comments. There was none.

10. City's Election to Receive State Revenue

Mayor Ila Skyberg

Mayor Skyberg stated the question, "shall City Council approve Resolution 18-19-017 declaring the City's election to receive State Revenue Funds?"

MOTION: Councilor Wooden moved to approve Resolution 18-19-017. Councilor Baller seconded the motion. Motion carried with Councilors Wooden, McKnight, Baller, Burr, Johnson, and Lawson all in favor.

11. Resolution 18-19-018 Certifying the City provides four or more services

Mayor Ila Skyberg

Mayor Skyberg stated the question, "shall the City Council approve Resolution 18-19-018 declaring that the City of Willamina provides four or more services in accordance with ORS 221.760."

MOTION: Councilor Wooden moved to approve Resolution 18-19-018 declaring the City provides four or more services and meets the eligibility to receive state funds. Councilor McKnight seconded the motion. Motion carried with Councilors Wooden, McKnight, Baller, Burr, Johnson, and Lawson all in favor.

NEXT PUBLIC HEARING - Mayor Skyberg read from a public hearing script to open the public hearing on FY 2019-2020 Budget as approved by the Budget Committee on

May 21, 2019. Mayor Skyberg asked for general testimony and questions or comments from the Council. There was none.

12. The Fiscal Year 2019-2020 City of Willamina Approved Budget Resolution 18-19-019
Mayor Skyberg

Mayor Skyberg stated the question, “shall City Council approve Resolution 18-19-019, adopting the 2019-2020 Budget, as amended, making appropriations and imposing and categorizing taxes in accordance with ORS 294.456?

MOTION: Councilor McKnight moved to approve Resolution 18-19-019, adopting the 2019-2020 Budget, making appropriations, imposing, and categorizing taxes in accordance with ORS 294.456, and imposing the tax rate at \$4.2039 per \$1,000. Councilor Baller seconded the motion. Motion carried with Councilors Wooden, McKnight, Baller, Burr, Johnson, and Lawson all in favor.

NEXT PUBLIC HEARING - Mayor Skyberg then opened the next public hearing and read from a script on the proposed 2.7% rate increase for Recology Western Oregon effective July 1, 2019. Mayor Skyberg called for testimony from proponents. Dave Larmouth from Recology Western Oregon spoke to the City Council. He explained the rate increase is based on the consumer price index. He also detailed the city has 689 carts and 87 large containers in the City.

Mayor Skyberg asked for testimony from opponents and general testimony. There was none.

13. RWO Western Oregon Waste Proposed Rates Resolution 18-19-020

Mayor Ila Skyberg

Mayor Skyberg stated the question, “shall City Council approve Resolution 18-19-020 approving the proposed 2.70% collections rate increase presented by Recology Western Oregon?

MOTION: Councilor Johnson moved to approve Resolution 18-19-020 approving the proposed Recology Western Oregon rate increase as presented. Councilor Wooden seconded the motion. Motion carried with Councilors Wooden, McKnight, Baller, Burr, Johnson, and Lawson all in favor.

Mayor Skyberg closed the public hearings and return to Regular Session.

14. Mayors Report

Mayor Ila Skyberg

Mayor Skyberg reported that on May 24th she and the City Manager attended the Firehouse Subs Grant Award Presentation Ceremony in McMinnville. The West Valley Fire Station was awarded a nearly \$35,000 Grant to address their Portable Radio needs. In addition, Mayor Skyberg attended the Mayors Dinner in Dayton.

15. Council Liaison Reports

Mayor Ila Skyberg

Mayor Skyberg called for reports.

Cemetery Committee Liaison Baller thanked Jeff for the clean-up at the cemetery. Jeff responded that it was the County Crew who did the clean-up in preparation of the Memorial Day Holiday.

Chamber Liaison Wooden reported on several calendar events:

1. June 22 – City Wide Cleanup Day
2. June 29 – Mud Drags
3. July 4th – 70th Old Fashioned 4th of July Celebration
4. July 19-20 – City Wide Garage Sales
5. September 14, - Bridge the Gap
6. November 8-9 Willamina Coastal Hills 28th Art Tour & Quilt Show
7. January 25th, 2020 – Formal Mayor’s Ball

Liaison Wooden also reported that the Chamber members were very positive about the City’s acquiring the 1940’s Fire Engine from the West Valley Fire District.

Library Liaison Lawson reported that the Library Manager’s office is not finished yet. Jeff commented that this Friday is the target completion date.

YCOM Liaison Baller reported their meeting is next week.

Transportation Liaison Johnson reported he had been welcomed to continue on the Board.

16. Informational Reports from City Officers

City Manager West reported that the flower poles are up on Main Street. Jeff coordinated the flowers going up on Thursday. The City Manager said she applied for the Nike Grant on behalf of the City. The focus of the grant was to obtain a wheelchair accessible merry-go-round and a “toddler” slide for the Tina Miller Park.

MOTION: Councilor Wooden moved to adjourn. Councilor McKnight seconded the motion. Motion carried with Councilors Wooden, McKnight, Baller, Burr, Johnson, and Lawson all in favor.

IV. Agenda and Time of Next Meeting

The next meeting is a Special Meeting and will be held at 9:00 AM on July 1, 2019 at:
West Valley Fire Station
825 NE Main St
Willamina, Oregon 97396

The next regular meeting will be held at 6:00 PM on July 16, 2019 at:
West Valley Fire Station

June 4, 2019 City Council Meeting Minutes

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Mayor Ila Skyberg adjourned the meeting at 8:00 PM

Minutes submitted by Deputy City Recorder Debbie Bernard



Minutes approved by Mayor Ila Skyberg

